

Phase II Landowners Association, Inc

Board Meeting

December 10th, 2024

Call to Order: Meeting called to order at 4:30pm.

Present: Shane Heupel, Kim Myre, Cody Burns.

Guests: none

Minutes of last meeting read and approved.

Treasurer's Report: Treasurer report provided and approved. 7 out of 111 lots have paid HOA annual dues. The cost of a \$50 annual due was approved, and a reminder will be sent to all members. Kim is looking into purchasing more CD's when previous ones mature.

ACC Report: None.

Old Business: Shane will continue to investigate vacation rental guidelines.

The board approved the 2025 annual HOA dues to remain at \$50.

New Business: Chad is resigning from the board as Vice President and a replacement has not been found. Cody Burns will send out an email to all members to remind them of the opening. He will also include reminders of the HOA fees that are due and remind all members to update their contact information.

Since Chad's replacement has not been found, Cody Burns will be added as a signer on bank/financial documents. Kim will investigate how many signers are needed to make financial decisions with the board.

Cody Burns will be updating all contact information in Double Arrow Phase II. Shane will send Cody a digital copy of all the homeowner information on record.

Correspondence: none

Next meeting: Board meeting at Cody's 4:30 pm March 11, 2024.

Adjourn meeting: 5:30pm

Submitted by Cody Burns